



MADHUSUDAN LAW UNIVERSITY
STATION ROAD, CUTTACK - 753 003, ODISHA

Ref.: MLU-/ 2825 /2025

Date: ...06/09/25...

WALK-IN-INTERVIEW FOR GUEST FACULTIES

A **walk-in-interview** will be conducted for the appointment and empanelment of Guest Faculties (Fresh/ Retired) for **Law** subjects on Honorarium basis fixed by the Govt. of Odisha on purely temporary basis for Madhusudan Law University for the Academic Session 2025-2026 only as per details given below. Interested candidates those who fulfill the conditions are advised to report at the office of the undersigned on the dates mentioned below. Further, the candidates (Fresh/ Retired) are required to bring a set of self-attested copies of their testimonials and a passport size colour photograph along with the application clearly mentioning the subject for which they are applying. They are also required to bring all the original documents/certificates for verification. **No T.A. /D.A. shall be paid to attend the Interview.** The undersigned reserves the right to reject and cancel applications of any or all the candidates without assigning any reason there to.

1. Educational Qualifications :

The candidate must be a holder of Master's Degree in relevant subject with at least 55% of Marks or equivalent Grade from a recognized University for general candidates and 50% of marks or equivalent grade in case of SC/ST/PH candidates having NET/Ph.D. or eligibility as per UGC guidelines..

Non-NET and non-Ph.D. candidates shall be considered only in case of non-availability of UGC qualified candidates.

2. Tenure of engagement : (As per Govt. letter No- 4477/HE, Dated:01.02.2024)

- i. The tenure of engagement of faculties under this arrangement shall be a maximum period of 1 year at a time or till the vacancy is filled in regular manner whichever is earlier.
- ii. The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
- iii. The engaged Retired faculties may continue with the teaching till they attain 70 years of age, subject to periodical review of satisfactory performance.

3. Honorarium:

i. Honorarium shall be paid to faculties under his arrangement as per details given below:

Sl. No.	Post	Work Assignment	Honorarium per Month** (in Rs.)
1	Guest Faculties/ retired assistant professor with Ph.D. Degree and to be engaged for PG Courses against the vacant post of assistant professor.	Teaching. If more than 40 classes in any month is taken than one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs. 1000/- per class; Max. 60 classes/month Rs.60000/-(Max)
2	Guest faculty/ retired assistant professors/ (without PhD) qualification for PG/UG courses against the vacant post of assistant professor.	Teaching. If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University form the subsequent month onwards	Rs.750/- per class, Max.60 classes, Rs.45000/-(Max)

*If less than prescribed classes are undertaken by retired faculties, the honorarium can be given proportionately or shortfall can be adjusted against workload of immediate next month.

**No other allowances of financial benefits is allowed in favour of the retired teachers/guest faculties.

Note: the adjunct faculty and the professors of practice will be selected as per existing UGC guidelines.

Their Honorarium will be limited as per the maximum monthly honorarium limit as in the above table. In addition, for adjunct faculty or professors of practice visiting from outside the jurisdiction of the university, applicable TA will be provided in addition to free guesthouse facilities at the University which will be borne by the University.

ii. The retired faculties/ adjunct professors/ professors of practice etc. engaged against the post of professor/ associate professor will be allowed to avail 10 days leave in a year.

iii. The payment of all statutory deductions including Tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.

4. Duties and Responsibilities of a engaged faculties :

- ❖ The faculties engages under this arrangement shall have the following additional duties and responsibilities, over and above as mentioned against work assignment above.
- ❖ Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of UG and PG students. However, in case of research projects or Guiding Ph.D. they will be eligible to become Co guide depending on their qualifications and experience.
- ❖ Conducting research and/or taking up sponsored research projects as per the rules and regulations of funding agency.
- ❖ Launching continuing education program in new and emerging areas.
- ❖ Organizing/ attending National/ International Conferences/ Seminars/ Symposia/ Workshop with a co-organizer from the University/ college by without any financial commitment from the University.
- ❖ Undertaking knowledge based advisory/ consultancy assignments in accordance with the University guidelines.
- ❖ Accepting invitations and delivering guest lectures at other institutions.
- ❖ Participation in academic/research Committees at the University and elsewhere, when required.
- ❖ However, they shall not be eligible for holding administrative or financial responsibilities.

5. Review of Performance : -

The performance of the guest faculties/ other faculties under this arrangement shall be reviewed on quarterly basis by the University. If the performance and/ or official conduct is found unsatisfactory, then he/she may be disengaged forth with by the Head of the Department furnishing a report to the Vice-Chancellor of the University.

6. Reporting Time: - 10:30.A.M.

7. Dates of Interview:-13.09.2025.


REGISTRAR
Registrar
Madhusudan Law University
Cuttack